



National Health Mission Madhya Pradesh (Department of Public Health and Family Welfare)

Recruitment for
Contractual State Level Vacant Positions for MPPHSC

**Rule Book
2019-2020**



National Health Mission Madhya Pradesh

Applications are invited from the eligible candidates for recruitment of state level contractual vacancies for MPPHSCL under the National Health Mission, Madhya Pradesh.

1. Details of Contractual Position:

S.N.	Name of Contractual Post	Total Vacant Post
1.	Senior Software Developer	1
2.	Software Developer	1
3.	Consultant for free Drug (Drug Cell)	1
4.	Consultant for free Diagnostics (Drug Cell)	2
5.	Consultant Quality Assurance (Drug Cell)	1
6.	Bio Medical Engineer (Drug Cell)	1
7.	Implementation Engineer	2
	Total	9

2. Recruitment Process:

The mandatory and desirable educational qualification for the above post is as follows: -

SN	Name of Post	No. of Post	Honorarium	Qualification
1.	Senior Software Developer	1	70000	<p>Essential Educational Qualification: B.E./ B.Tech in CS/IT or MCA and equivalent. Note: with at least 55% marks from a recognized university/institute (only regular full time course)</p> <p>Desirable Educational Qualification: M. Tech./Computer Science Degree or equivalent</p> <p>Essential Work Experience: 4 Years in the software development out of which 1 years of experience of software development in PSU/government Organization.</p>
2.	Software Developer	1	70000	<p>Essential Educational Qualification: B.E. / B.Tech in CS/IT or MCA and equivalent. Note: with at least 55% marks from a recognized university/institute (only regular full time course)</p> <p>Desirable Educational Qualification: M. Tech./Computer Science Degree or equivalent</p> <p>Essential Work Experience: 4 Years in the software development out of which 1 years of experience of software development in PSU/government Organization.</p>
3.	Consultant for free Drug (Drug Cell)	1	45000	<p>Essential Educational Qualification: B.Pharma with at least 55% Marks from a recognized university/ institution. (Only Full time Course)</p> <p>Desirable Educational Qualification: PG in Pharma with at least 55% Marks from a recognized university/ institution. (Only Full time Course)</p> <p>Desirable Qualification: proficiency in computer knowledge</p> <p>Work Experience: 5 years experience in health sector field out of which 2 year experience in procurement of medicines/ medical kits/drugs/medical equipment.</p>

SN	Name of Post	No. of Post	Honorarium	Qualification
4.	Consultant for free Diagnostics (Drug Cell)	2	45000	<p>Essential Educational Qualification: B.Pharma/B.Sc. MLT/BMLT/Biomedical Engineer with at least 55% Marks from a recognized university/ institution. (Only Full time Course)</p> <p>Desirable Educational Qualification: PG in Pharma with at least 55% Marks from a recognized university/ institution. (Only Full time Course)</p> <p>Desirable Qualification: proficiency in computer knowledge</p> <p>Work Experience: 5 years experience in health sector field out of which 3 year experience in procurement of medicines/medical kits/drugs/medical equipment.</p>
5.	Consultant Quality Assurance (Drug Cell)/ Project Coordinator	1	45000	<p>Essential Educational Qualification: B. Pharma Note: with at least 55% marks from a recognized university/institute (only regular full time course)</p> <p>Desirable Educational Qualification: M. Pharma/Post-Graduation in Pharmaceutical management with pharmaceutical background Note: with at least 55% marks from a recognized university/institute (only regular full time course)</p> <p>Desirable Qualification: proficiency in computer knowledge</p> <p>Work Experience: Minimum 3 years of experience for B. Pharma Or Minimum 2 years of experience for M. Pharma Or Minimum 2 years of experience for Post-Graduation in Pharmaceutical Management with Pharmaceutical background.</p> <p>Note: Candidate Should have one year experience in public procurement/supply chain management/ goods logistic management in health sector.</p>

SN	Name of Post	No. of Post	Honorarium	Qualification
6.	Bio Medical Engineer (Drug Cell)	1	45000	<p>Essential Educational Qualification: BE/ B. Tech in Electronics/Biomedical Engineering/ Medical Technology/ Electrical/ Instrumentation Engineering with at least 55% Marks from a recognized university/ institution. (Only Full time Course)</p> <p>Desirable Educational Qualification: PG Diploma/Degree in Public Procurement/ Supply Chain Management/ Healthcare Management/ Biomedical Maintenance/M-Tech</p> <p>Desirable Qualification: proficiency in computer knowledge</p> <p>Work Experience: 3 years experience in installation and commissioning and maintenance of Medical Equipment, Instrument & Furniture (EIF) either in Govt. health organization or in any other Large hospital.</p> <p>Desirable Experience: Candidate should also possess good knowledge of biomedical equipment specification writing and Govt. procurement processes.</p>
7.	Implementation Engineer	2	45000	<p>Essential Educational Qualification: BE/B.Tech in Biomedical Engineering/ Electronics Eng./Instrumental Eng. Note: with at least 55% marks from a recognized university/institute (only regular full time course) (For above all criteria's)</p> <p>Desirable Educational Qualification: Post graduate Engineering degree in relevant subject. Note : with at least 55% marks from a recognized university/institute (only regular full time course) (For above all criteria's)</p> <p>Desirable Qualification: proficiency in computer knowledge</p> <p>Work Experience: Candidate should have more than 3 years experience in health sector field out of which 1 year experience in Implementation of projects related to health care/PublicHealth.</p>

Important Instruction:

1. Online Applications will be received from date 29.01.2020
2. Mission Director, National Health Mission Madhya Pradesh, shall have the sole discretion to call the eligible candidates for the personal interview. Minimum eligibility in terms of the ToR shall not make any candidate eligible to claim an invitation for the Personal Interview. M.D. NHM, M.P shall constitute a screening committee to further shortlist the eligible candidates on set criteria/ matrix in the ratio of 1:8 ratio for the Personal Interview against each vacancy.
3. The appointment will be purely on contractual basis for a period of the one-year, renewable subject to Government of India approval and satisfactory performance. Any claim for absorption in the regular position shall not be entertained in the future.
4. Mission Director, National Health Mission Madhya Pradesh, will have the right to suspend/cancel any application / entire process without giving any reason.
5. If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that she/ he has furnished incorrect/ false information/ certificate/ documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the NHM, MP in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
6. At the time document verification process prior to personal interview, all requisite documents/ testimonial/ certificates or any other documents substantiating the claims made in the online form has to be produced. Candidates unable to provide any of the requisite documents shall be liable for the disqualification.
7. Selected candidate needs to submit a medical certificate which shall be validated by the District Medical Board before the joining of the candidate
8. Any candidate against whom a criminal case is considered in the court or has been punished by the court will be disqualified (will not be eligible).
9. Only post qualification experience shall be considered for all the above-mentioned positions.
10. Only post-registration experience shall be considered for the positions having essential criteria of registration with respective councils
11. Only full time course shall be considered for the above qualifications.
12. In case of CGPA/ GPA, applicant shall provide marks details in percentage at the time of filling the online form and documentary proof for basis of calculation of percentage shall be produced whenever it is required. If any applicant fails to present above supporting documents shall be liable for the disqualification/ cancellation of her/ his candidature.
13. For above positions minimum age limit shall be 21 & maximum age 40 years. age is calculated as on 01.01.2020.
14. No. of Position will varied as per requirement of NHM MP.
15. Any dispute pertaining to the above recruitment process shall be under the jurisdiction of Madhya Pradesh.

Detail information of Vacant Post in State level:

S.No.	Cadre	No of Vacant Position	Posting Place
1.	Senior Software Developer	1	State Level
2.	Software Developer	1	State Level
3.	Consultant for free Drug (Drug Cell)	1	State Level
4.	Consultant for free Diagnostics (Drug Cell)	2	State Level
5.	Consultant Quality Assurance (Drug Cell)	1	State Level
6.	Bio Medical Engineer (Drug Cell)	1	State Level
7.	Implementation Engineer	2	State Level
	Total	9	

1. Senior Software Developer

Roles and Responsibilities:

- 1) Development of software tools and packages for various projects in the areas of MIS application, RDBMS, Portals etc.
- 2) System Designing and Analysis of database.
- 3) Any work assigned by Management related to computer programming including training, monitoring etc.

2. Software Developer

Roles and Responsibilities:

- 1) Development of software tools and packages for various projects in the areas of MIS application, RDBMS, Portals etc.
- 2) System Designing and Analysis of database.
- 3) Any work assigned by Management related to computer programming including training, monitoring

3. Consultant for Free Drug (Drug Cell)

Roles and Responsibilities:

- 1) Will assist in the procurement of all drugs and related supplies for MPPHSCL.
- 2) Bid evaluation and tender process management.
- 3) Handle the contracting and vendor management vis-à-vis drugs.
- 4) Prepare the short and long term forecasting of drugs required at every level of the public health care system in M.P.
- 5) Analysis of MIS reports and assist in forecasting of goods and materials.
- 6) Any other job that may be assigned to him/her from time to time.

4. Consultant for Free Diagnostics (Drug Cell)

Roles and Responsibilities:

- 1) Will assist in the procurement of all drugs, diagnostics reagent and related supplies for MPPHSCL.
- 2) Bid evaluation and tender process management.
- 3) Handle the contracting and vendor management vis-à-vis drugs.
- 4) Prepare the short and long term forecasting of drugs required at every level of the public health care system in M.P.
- 5) Analysis of MIS reports and assist in forecasting of goods and materials.
- 6) Any other job that may be assigned to him/her from time to time.

5. Consultant Quality Assurance (Drug Cell)

Roles and Responsibilities:

- 1) Responsible for drug & other pharmaceutical related procurement;
- 2) Assist in Inventory/logistic management of drugs;
- 3) Resolution of bidders and stakeholders' complaints and put up before the reporting officer.
- 4) Drugs and pharmaceutical management;

- 5) Preparation of Essential drug list and timely review of the same.
- 6) Provide technical support related to pharmaceutical matters at state level on procurement of drugs.
- 7) Provide drug costing data to procurement division;
- 8) Technical assistance in preparation of Essential drug list and timely review of the same.
- 9) Provide technical support in all district level and state level trainings on procurement and supply chain
- 10) Implementation of new drug policy and assess impact of new drug policy;
- 11) Analyze MIS data and take necessary steps to improve forecasting;
- 12) Ensure adequate stock of drugs at warehouse level;
- 13) Reduce over/under stocking and manage expiry;
- 14) Strengthen the procurement and supply chain of Health department with respect to drugs availability.
- 15) To prepare feedback / queries on the progress reports received from the districts, state level department and other partner agencies and disseminate to concerned authorities.
- 16) Monitoring of recording / reporting system through field visits with appropriate suggestions / actions for improvement
- 17) Carry out operational research and survey activities as and when required.
- 18) Provide regular report/feedback on programme to the Manager (QA) and Manager (Procurement).
- 19) Perform other related duties as assigned by the reporting officer

6. Bio Medical Engineer (Drug Cell)

Roles and Responsibilities:

- 1) Prepare generic technical specifications of biomedical equipment in consultation with subject experts;
- 2) Assist in maintenance of equipment;
- 3) Resolve technical issues related to procurement of equipment;
- 4) Assist in preparation of bid documents related to equipment;
- 5) Assist in technical bid evaluation for procurement of equipment and devices;
- 6) Conduct market research and cost analysis
- 7) Capacity building of district facilities towards management and maintenance of equipment
- 8) Assist in setting up systems for equipment management and maintenance.

7. Implementation Engineer

Roles and Responsibilities:

- 1) Prepare generic technical specifications of biomedical equipment in consultation with subject experts;
- 2) Assist in maintenance of equipment;
- 3) Resolve technical issues related to procurement of equipment;
- 4) Assist in preparation of bid documents related to equipment;
- 5) Assist in technical bid evaluation for procurement of equipment and devices;
- 6) Conduct market research and cost analysis
- 7) Capacity building of district facilities towards management and maintenance of equipment
- 8) Assist in setting up systems for equipment management and maintenance.